

# KPTO CONTRIBUTED GOODS RECEIPT

Date: \_\_\_\_\_

Name of Donor: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

I have donated the following items to Kingston Parent Teacher Organization (KPTO) for which the non-profit organization provided no goods or services:

Description	Quantity	Extended Fair Value*
Grand Total		

Signature of Officer: \_\_\_\_\_

Date: \_\_\_\_\_

Title of Officer: \_\_\_\_\_

*\*Please note that the values you attach to these donations are your own estimates and as such KPTO does not take any opinion as to those values. If the values you place on your donation is \$250 or more, this form will be needed as proof of your donation for tax deduction purposes. To be valid, this receipt must be completed at the time of donation.*