

**Kingston PTO Meeting Minutes**  
**March 7, 2017**

Meeting called to order at 7:02pm

**Executive Board Members present:**

Jeanne Coleman, President  
Megan Cannon, VP KIS  
Melissa Sacco, VP KES  
Caroline Wilson, Treasurer  
Karen Renner, Secretary

5 Board members, 6 members, 2 teacher reps, and 2 Asst. Principals/Principals

**Jeanne Coleman: Welcome and Introductions**

- Welcomed all members present.

**February 2017 Meeting Minutes** – Karen Renner

- Voted and approved unanimously on February 2017 Meeting Minutes.

**February 2017 Treasurer's Report** – Caroline Wilson

- Box Tops – We received \$2,979.90 in revenue for Box Top collections. We had \$79.48 in expenses due to hosting a pizza party for the Snowball Contest winner.
- Directory – We received \$20 in revenue for printed copies of the directory.
- Notes to School – We received \$9 in revenue for orders.
- Corporate Donations – We received \$41.54 in revenue.
- Baystate Textiles – We received \$53.75 in revenue.
- Cultural Enrichment – We spent \$1,000 for the Tufts Acapella Group on Feb. 17<sup>th</sup>.
- Teacher Mini-Grants/Reimbursements – We gave out reimbursements to several teachers in February. We have about \$644 remaining.
- Harlem Wizards – We spent \$310.09 for police detail from the event in October 2016.
- Business Fundraiser - \$52.20 was spent for printing flyers for our Community Night at Cancun in February and the cost of candy canes from our event at Sunshine Gardens in November 2016.
- We voted and approved unanimously on the February 2017 Treasurer Reports.

**Principal's Report and Calendar Administration**

- KIS – Mr. Bambery
  - Starting at the end of March, KIS will offer a breakfast plan for \$1.25 per meal. This program is sponsored by the Massachusetts State Department.
  - Upcoming Dates
    - March
      - 8<sup>th</sup> – Student Council Meeting
      - 10<sup>th</sup> – Term 2 ends
      - 13<sup>th</sup> – School Committee Meeting at 7pm
      - 15<sup>th</sup> – Wall of Fame
      - 17<sup>th</sup> – Early Release (Noon dismissal – NO LUNCHES)
      - Last Day for Pennies for Patients
      - 23<sup>rd</sup> – Early Release Day for Parent/Teacher Conferences (12:45pm dismissal – LUNCH SERVED)

- April
    - 5<sup>th</sup> – 12<sup>th</sup> – Book Fair (Parent’s Night 5<sup>th</sup> 3pm-8pm)
    - 4<sup>th</sup> – May 24<sup>th</sup> – MCAS Testing Window (see website – click on calendar)
- KES – Mrs. Bartosiak
  - The following lists the number of students per grade:
    - Pre-K – 89 students
    - K – 133 students
    - Grade 1 – 167 students
    - Grade 2 – 140 students
    - Total – 529 students
  - Upcoming Dates:
    - March
      - 8<sup>th</sup> – Dental Hygienist visits Kindergarten classes
      - 13<sup>th</sup> – School Committee Meeting (7pm at KIS)
      - 17<sup>th</sup> – Early Release (Noon dismissal – NO LUNCHES)
      - 20<sup>th</sup> – SBRC go home with students
      - 20<sup>th</sup> – School Council Meeting – 3pm-4pm @ KES Library Conference room
      - 23<sup>rd</sup> - Early Release Day for Parent/Teacher Conferences (12:45pm dismissal – LUNCH SERVED). Information has been sent home about Spring Conferences.
      - 23<sup>rd</sup> – 31<sup>st</sup> – Reading Incentive Program Theme: March – Reading Madness. *Several local universities/colleges that are in March Madness (Holy Cross, Harvard, etc.) have donated items (towels, etc). These will be used as prizes/incentives.*
      - 30<sup>th</sup> – Title One Family Night
    - April
      - 3<sup>rd</sup> – PTO Book Fair Delivery to KES by Scholastic
      - 5<sup>th</sup> – Family Night for both KES and KIS – Multi-Purpose Room (3pm-8pm)
      - 6<sup>th</sup> – 12<sup>th</sup> – Book Fair – Multi-Purpose Room – Ms. Raynard will be bringing the KES students to the Book Fair during the school day at either their computer or Lib/Tech period.
      - 13<sup>th</sup> – PTO Book Fair Pick up of books by Scholastic
      - 14<sup>th</sup> – School Closed (Good Friday Observance)
      - 17<sup>th</sup>-21<sup>st</sup> – Spring Vacation – School Closed
      - 26<sup>th</sup> – Spring Picture by Life Touch Pictures

**Teacher’s Report** – Meghan Gren (KIS) and Kristen McGonagle (KES)

- KIS
  - The Tufts Acapella Group was AMAZING. The kids loved it.
  - Thank you for the teacher grants.
  - During the month of March, 4<sup>th</sup> grade students are involved with Reading BINGO. Students who read 4 books will be able to watch a specific movie. Students who read 16 books will be able to have lunch with the teachers.
  - A question was asked: Will there be a spring Box Top collection.
    - The PTO responded with *Yes*. No specific dates were given at this time.
  - On March 14<sup>th</sup> and March 21<sup>st</sup> there will be infrastructure for MCAS testing prep.
    - The 14<sup>th</sup> will be for ELA and the 21<sup>st</sup> will be for Math.

- The test dates for all grades are on the school's website.
- KES
  - The Irish Step Dancing on March 7<sup>th</sup> was enjoyed by all....THANK YOU!

### **School Committee** – Sheila Vaughn (*not present*)

- The meeting in February was canceled due to snow.
- The next meeting will be this coming Monday (Mar. 13<sup>th</sup>).

### **Committees/Events**

- Fundraising/"One and Done" - Jessica Garrett & Jen Gouvermont
  - The Boost-a-thon Fun Run will be sponsored by the KFE next school year.
  - We are researching other fundraising ideas to either replace or be in addition to the check writing campaign (One and Done).
  - We are planning another Community Night in the next month or two. Nothing specific has been set yet.
    - There was a suggestion that we contact Sunshine Gardens to possibly do another event during their spring flowers/bushes sales.
- Student Directory - Joyce Jacobson (*not present*)
  - The paper version has been sent out to participating families.
    - If you did send in a check for this, but did not receive this version, please contact the PTO.
- Box Tops - Sharon Collins & Kate Joyce (*not present*)
  - We submitted about \$1,860 in Box Tops on March 1<sup>st</sup>. We should receive a check around April 1<sup>st</sup>.
  - We will be doing another collection in the spring. No dates were specified.
  - A family from Kingston won \$500 for KES/KIS schools from Box Tops by entering one of the Box Top contests. CONGRATS!
- Cultural Enrichment - Emily Curtin & Sharon Shaughnessy
  - On February 17<sup>th</sup>, Tufts Acapella Group performed at KIS.
  - On March 7<sup>th</sup>, Irish Step Dancing performed at both KES and KIS.
  - On June 5<sup>th</sup>, we scheduled Be Fit to perform at KES.
  - We are looking for an event at KIS.
- Scholastic Books - Emily Curtin, Jackie Gebler & Shannon Gauthier
  - Our spring book fair for students is Apr. 6<sup>th</sup> – Apr. 12<sup>th</sup>.
  - Apr. 4<sup>th</sup> will be the teacher's review and Apr. 5<sup>th</sup> will be Family Night from 3pm-8pm. The location is at the KES Multi-Purpose room for both schools.
  - Students will be able to attend the book fair during school hours typically during their weekly allotted library time.
  - If you would like to volunteer at this event, please email Shannon Gauthier at [gauthiermom@gmail.com](mailto:gauthiermom@gmail.com) directly.
- Spirit Wear - Laura Marino & Melissa Burns
  - Our next sale will be in the late spring.
    - We are waiting for the definite approval to be able to do online ordering.
    - We will not sell the metal water bottles, but we will research the option of windbreakers.
- Field Trips - Nora Finn & Laurie Graziano (*not present*)
  - Nothing new to report.
- Spring Staff Appreciation – Laurie Graziano & Pam Quinn (*not present*)
  - It was approved that the date will be May 12<sup>th</sup>. More details to come.
- 5<sup>th</sup> Grade Boys Night Out – Heather Romano, Debbie Grace, Nancy Turner, Jen Ering & Melissa Bateman

- This event will be on Thursday, May 4<sup>th</sup> from 7pm-8:30pm at KIS Gym/Cafeteria.
- We scheduled Dave Gleason to speak again.
- 5<sup>th</sup> Grade Girls – Jen Artiano, Traci Grady & Janet Greigary (*not present*)
  - This has been reserved for May 18<sup>th</sup> from 4pm-6pm at The Beal House.
  - Susanna Locketti will be there to help. Her cooking programs are a hit and many of the girls know her.
  - We envision the girls to wear their favorite dress or outfit and enjoy the company of their peers. We want to help build positive social relationships, breaking assumptions, and expanding their horizons.
  - Janet will conduct an essay contest for a dozen high school seniors to join us as mentors. Ideally, there would be one student per table of 5<sup>th</sup> graders. They can talk about life, sports, growing up, lessons learned, laugh and grow.
  - The girls will be gifted with an American Girl book as a keepsake.
- 6<sup>th</sup> Grade Celebration – Anne Caliento & Kelly Delnickas (*not present*)
  - We booked the Hilltop Athletic Pavilion for June 16<sup>th</sup>. This date changed from our previous PTO meeting in February.
  - Save the Dates will be sent out the first week of March.
  - The invitation will be sent out the end of May.
  - The DJ (Tony Amoroso) and photographer (Dan McHugh) have been booked. Dan McHugh has a son in 6<sup>th</sup> grade, so Dan is donating his services... THANK YOU!
  - The food will be from Cancun, but the snacks, waters, fruit and ice will all be donated.
  - Regarding activities, we will contact Busy Bee Jumpers and look for large wooden games (Jenga, bag toss, etc.).
  - Regarding T-Shirts, we have contacted Special T's. We need to get the students names to print on the back.
  - We are figuring out the details/logistics for swag, decorations, paperwork, chaperones, and volunteers to help set up and clean up.

### **Other Business**

- Speaker for Internet Safety at KIS
  - We hope to plan this event for the beginning of April.
  - It will be at the KIS Auditorium.
  - As a special note to parents, the DA's office tries to find pictures of children from the towns they are speaking in via social media sites. All faces of children will be blurred. The intent is to show parents how easy it is to find the pictures.
  - We would like to have Mr. Avery also at this event to show parents how to put restrictions on their children's devices.
- Teacher Mini Grants
  - We informed the respective teachers that we approved the grants/reimbursements and the checks have been sent to them.
- A+ Rewards – Heather Romano
  - We are currently at about \$9,800. This is lower than in previous years, but it could be because more people are aware of the program and are selecting other schools.
  - We need volunteers in September to help register Stop&Shop customers in this program.
- Silver Lake Integrated Preschool (SLIP) Classroom Supplies – Debbie Grace

- The classrooms at the preschool need many supplies/toys. The toys must be new, and for some, a specific vendor must be used. The teachers are working on a list of their specific needs.
- Kingston Foundation for Education
  - The Kentucky Derby tickets are on sale. Ticket prices will increase on April 1<sup>st</sup>.
  - The event will be at East Bay Grill.

***Meeting Adjourned at 8:09pm.***

**\*\*Next Meeting is on Tuesday, Apr. 4, 2017 at 7pm in the KIS Library\*\***