

Kingston PTO Meeting Minutes
September 6, 2016

Meeting called to order at 7:04pm

Executive Board Members present:

Jeanne Coleman, President
Megan Cannon, VP KIS
Melissa Sacco, VP KES
Karen Renner, Secretary

4 Board members, 21 members, 2 teacher rep, 3 Asst. Principals/Principals and 2 guests present

Jeanne Coleman: Welcome and Introductions

- Welcomed all members present and introduced ourselves.
- As a special note, please get approval of printing handouts to go home prior to ordering them. This will help save the PTO on its printing costs. You can get approval from Jeanne Coleman and/or Caroline Wilson.

June 2016 Meeting Minutes – Karen Renner

- Voted and approved unanimously on June 2016 Meeting Minutes.

August 31, 2016 Treasurer's Report – Caroline Wilson (*not present*)

- We decided to vote on the approval of the treasurer's report until next month's meeting.

Principal's Report and Calendar Administration

- KIS – Dr. McMahon and Mr. Bambery
 - We had a smooth start to the school year.
 - We are working with a new platform for our website. It will hopefully be all set by the end of September.
 - Teachers had meeting with the students during lunch for introductions.
 - We are trying to communicate current events/activities more online.
 - Upcoming Dates:
 - Sep. 8th – Fall Picture Day
 - Sep. 12th – Introduction to musical instruments for students
 - Sep 28th – Curriculum Night at KIS (5:30pm – 7pm)
- KES – Mrs. Bartosiak (*not present*)
 - Opening day went smoothly. The kids were adorable. Everyone seems to be settling in nicely.
 - We have a new Assistant Principal – Mr. O'Keefe.
 - Upcoming Dates:
 - Sep. 8th – Fall Picture Day
 - Sep. 8th – Bag Lunch Day as the cafeteria is a polling site for the state primary election
 - Sep. 8th – Dedication Ceremony for Joe Chaves at 6:30pm at the new preschool playground site
 - Sep. 12th – School Committee Meeting at KIS @ 7pm
 - Sep. 29th – Curriculum Night at KES – Information will be sent home within the next week or so.

Teacher's Report – Kristen McGonagle (KES) and Meghan Gren (KIS)

- KES
 - The HVAC system is all set and working well.
 - Sep. 16th – Family Movie Night at 7:15pm – The cost is \$15/family of 5 if tickets purchased prior to the event. If the tickets are purchased at the gate, then it is \$20/family of 5.
- KIS
 - Both teachers and students are getting super excited about the Harlem Wizards Event.

Committees/Events

- Back to School Ice Cream Social (Megan Cannon & Caroline Wilson)
 - The event was a big success. The free water bottles were appreciated as well.
 - We sold about 725 ice cream tickets. Thank you to Mike for the ice cream trucks. Another big thank you to Mike Johnson for being the DJ.
- Student Directory (Joyce Jacobson)
 - We are encouraging families to enter their info via a Google form. This approach is a faster turnaround.
 - We are waiting for the principals and superintendent to approve the forms going home.
- Box Tops (Sharon Collins and Kate Joyce)
 - The Box Top baggies for the teachers will be dropped off on Wednesday.
 - The first collection will be Sep. 19th – Sep. 30th. Sauchuk Farms donated 4 passes for the corn maze as the winning prize at KIS.
 - Last school year we were #1 in MA for Box Tops collections. This should be communicated more on the letters going home to parents as an incentive to keep collecting them.
- Staff Appreciation (Karalyn Bromage, Anne Caliento & Nicole Savitski)
 - This will be September 30th.
 - We will be getting coffee from Dunkin Donuts and pastries from SLRHS. We also have gift cards as prizes for the staff.
 - We will use Signup Genius for more donations.
- Spirit Wear (Laura Marino & Melissa Burns)
 - The new KES design was well-received at our last sale.
 - Our next sale will hopefully start the 1st week of October so the orders will be in by the end of October.
 - There was a request for zip-up hooded sweatshirts, light-weight jackets for the teachers/staff and possibly pajama pants.
- Fundraising (Jessica Garrett & Jen Gouvermont)
 - The first communication for the One & Done campaign will go home on Sep. 12th. The final date is Sep. 23rd.
 - The suggested donation is \$40/1 child, \$80/2 children and \$100/3 or more children.
 - We are working on a payment online option thru PayPal. The families who choose to donate using this will be charged a slight fee because of the cost we have to pay.
 - We are still trying to get it all set up correctly and are hoping it will be done for the 12th.
 - There was a suggestion that we remind families to ask family members/neighbors for donations.

- Harlem Wizards (Heather Romano, Katie Bliss, Jen Artiano & Janet Geraigery)
 - This event is on Monday, Oct. 17th at SLRHS.
 - We are trying to sell the majority of our tickets online. Families will be able to print off their tickets at home and we will scan the tickets at the door. This will help reduce the need for ticket pick-up times.
 - The teacher basketball team is all set. We need the t-shirt sizes by the end of September.
 - The Harlem Wizards will host an assembly at both KES and KIS on Oct. 17th during school hours.
 - We have gotten some sponsors, but are looking for more. We have our headliner (Outback Engineer) but need a sponsor for concessions, raffles, and the home team. Also, for \$100, sponsors can get their name printed on the game shirts as well as be mentioned during the game.
 - If you know of anyone who would be interested in sponsoring one of these, please contact a co-chair.
 - We are still looking for volunteers to help out during the event. If you do choose to volunteer, you do not need to buy a ticket.
- Cultural Enrichment (Emily Curtin & Sue Caggiano):
 - We are in the need for more volunteers to form a committee. These volunteers will not co-chair this year, but will help look for presenters.
 - The first event at both KES and KIS will be on Oct. 17th with the Harlem Wizards.
 - We will contact the principals for future events.
- Breakfast with Santa (Melissa Sacco, Maria Barlow, Jeanne Coleman & Liz McKenna)
 - This will be on Saturday, Dec. 10th at the KES cafeteria.
 - We are having our first meeting on Sep. 29th (after Curriculum Night) at Cancun. If you would like to help, please join the meeting.
 - We can always use raffle items/donation.
 - We will send out volunteer info via Signup Genius.
 - Flyers will be sent home in backpacks 2 weeks before the event.
- PR/Website/Facebook (Katy Becker)
 - Join our Facebook page for information regarding the PTO.
 - Teachers can use the teacher grant files that are on the website.
- Go Green! (Laurie Graziano):
 - This past spring, mini gardens were planted at the schools.
 - We want to raise awareness of the textile bin located outside of the preschool entrance at KES. The PTO gets paid per ton. You can drop off old clothing, stuffed animals, linens, etc.
- Field Trips (Nora Finn & Laurie Graziano)
 - We have to reach out to the teachers/principals to set up the field trips.
 - It was noted that the teachers at KIS would like to have their trips in the spring. We just need to wait for the MA testing schedule to come out before scheduling them.

Other Business

- A+ Rewards (Heather Romano)
 - We are looking for volunteers to help register Stop & Shop Reward customers with A+ Rewards. We need volunteers during the hours of 10am and 2pm on Sunday, Sep. 11th.
 - Last year KIS and KES got a combined \$15k from this.

- KFE (Liz Murray)
 - Oktoberfest tickets are on sale for \$30/person. Next week, the tickets will go up to \$35/person. The event will be on Oct. 1st from 4pm-9pm at the Hilltop AA, Kingston.
 - We are looking for cornhole board donations to be used at the event.
- Question 2 (Ms. Dodge & Mrs. Leavitt)
 - Ms. Dodge and Mrs. Leavitt presented Question 2. They requested that the PTO support the teachers with a NO vote.
 - The PTO voted in favor to support a NO vote on Question 2.
- School Committee Meeting on Sep. 12th at KIS Library
- SEPAC – First meeting on Sep. 7th at KIS at 7pm.

Meeting Adjourned at 9:05pm.

****Next Meeting is on Tuesday, Oct. 4, 2016 at 7pm in the KIS Library****