



**Kingston PTO
Revenue Receipt**

Date: _____

Committee: _____

Brief description of receipts:

| | | |
|---------------------|--|-----------|
| Checks (# of _____) | | \$ |
| \$100s | | \$ |
| \$50s | | \$ |
| \$20s | | \$ |
| \$10s | | \$ |
| \$5s | | \$ |
| \$1s | | \$ |
| Coins | | \$ |
| Total | | \$ |

****NEVER LEAVE CASH IN THE MAILBOX!****
PLEASE GIVE IT DIRECTLY TO THE TREASURER

Submitted by: _____

Phone/Email: _____

PTO Position: _____

Received by: _____
PTO Position Treasurer

****Please attach any supporting documentation, information, or schedules to this form.****