

Kingston PTO Teacher Reimbursement Form

www.KingstonPTO.com

Date: _____

Submitted by: _____

Grade: _____

Check payable to: _____

Address: _____

Comments/Notes:

Signature: _____

Please submit form and related receipts in a sealed envelope addressed to "PTO Treasurer."

Place envelope in PTO mailbox located at KES or KIS offices.

Reimbursements will be sent on the 15th and last day of the month.

April Hill, KPTO Treasurer, ajmorin@gmail.com